

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Special Meeting

Monday, November 16, 2009 at 10:00a.m.

Stillwater County Annex Planning Department, 809 E 4th Avenue N, Suite C

MEMBERS PRESENT: Waymoth "Fitz" Fitzgerald (President), Willard Moore (Vice-President), Alan Drain, and Joe Morse.

MEMBERS NOT PRESENT: Roger Johnston.

OTHERS: Gary Woltermann; Columbus Mayor.

GUESTS: Gene Wasia; Morrison-Maierle.

STAFF: Forrest Mandeville and Marissa Plumb.

I. CALL TO ORDER: President Fitz called the meeting order at 10:01 a.m..

II. MINUTES OF LAST MEETING: Willard made the motion that the minutes from the October 13, 2009 meeting be approved. Alan seconded; with all in favor, motion carried.

III. NEW BUSINESS:

A. Projects in 2010-Grant Application. Gene addressed the Board regarding the grant application for all of the proposed projects for 2010, which is due shortly after Thanksgiving. Refer to attached application for the break down on the projects and requested financing. The grant application was put together by Travis Eickman of Morrison-Maierle, by items the Board has discussed and included in the Capital Improvements Plan (CIP). Next year's projects will include all of the pavement improvements, the new snow removal equipment, and a hanger to house the snow equipment. Fitz mentioned that the estimates seem very expensive, particularly the snow removal equipment. Gene noted that the estimate for the snow removal equipment is around \$200,000 new. Gene reminded the Board that it is better to ask for more funding from the Federal Aviation Administration (FAA) and actually need less. Otherwise, it is almost impossible to ask the FAA for more funding if you run out during your projects, and chances are the FAA will not give the total funding that is being requested.

Alan noted that even though the snow removal equipment is very expensive, it is very important to maintaining the airport. Buying a new and a user friendly machine will probably save money in the long run. Better equipment should last longer and cost less in repairs and maintenance than if the airport were to buy a used snow removal machine.

Gene also mentioned that if changes need to be made to the application after it is submitted, amendments are accepted until January of 2010. The grant application was signed by Fitz and Gary and is awaiting a signature from BOCC, which Joe will take care of this week.

B. Name Change for Airport. Gary's father and brother were the airport's managers for many years and Gary would like to honor them by naming the airport, Woltermann Memorial

Columbus Airport. Joe made a motion to approve the airport name change. Alan seconded; with all in favor; motioned carried.

IV. UNFINISHED BUSINESS:

A. Fence Project Update. Gene brought with him the contractors pay requests for the Town and County to sign. Joe will take the pay request to the BOCC for a signature. Joe motioned that the pay requests to the contractors be signed by the Town and County. Alan seconded; with all in favor, motioned carried.

Alan questioned Gene regarding the fencing through the swamp. A large amount of funds were spent on an environment assessment, and within a weeks time the contractors had the fence through the swamp up. It seems a substantial amount of funds were wasted on the assessment and the fence was put up no differently than if there wasn't one done. Gene answered that the environmental assessment is something that the FAA requires to have done, and there is no way around not have one done, though.

V. MANAGER'S REPORT: Allen was not present to give the report.

VI. FINANCE REPORT: Joe reported that the balance in the account is \$2479.94. Alan made a motion to approve the finance report. Willard seconded; with all in favor, motioned carried.

VII. OTHER:

A. Lights-Runway and Taxiway. Gary took an inventory of the working and non-working lights at the airport, and over half of the lights are not working which is extremely dangerous for airplanes landing after dark. Gary ordered more lights totaling around \$500.00 and the County will be receiving that bill shortly. Each light unit cost approximately \$47.00. The lights that Travis gave to Columbus Airport from the Deer Lodge Airport will be used as reserves for when the new lights need replacements. Gene mentioned to the Board to check with other contractors that have worked on other area airports, because the contractors had been told to just take the old/used lights and dispose of them as they wish. Many of those light units still work and the contractors may still have them.

B. Chain Link Fence and Fence Posts. The Board would like to talk about what will be done with the old chain link and posts from the old airport fence. Possibilities will be discussed at next month's meeting.

VIII. ADJOURN MEETING: With no more business to discuss, Fitz adjourned the meeting at 10:46 a.m..

Next Airport Planning Board meeting is Monday, December 14, 2009 at 10 a.m. at the Planning Department.

Marissa Plumb
Administrative Assistant